VILLAGE OF SHELBY
PLANNING COMMISSION
TUESDAY, NOVEMBER 18, 2025 at 6:00 PM
MEETING PROCEEDINGS

1. CALL TO ORDER:

The Village of Shelby Planning Commission Meeting was called to order at 6:05 P.M. by Chairperson Ross Field.

2. ROLL CALL:

Answering Roll Call: Tim Horton, Paul Inglis and Ross Field.
Absent: Samantha Gottschalk and John Sutton
Staff present: Village Administrator Phil Morse and Clerk/Treasurer Miraya Gissell Diaz.

3. PLEDGE OF ALLEGIANCE: All stood for the Pledge.

4. MINUTES:

a.) September 16, 2025

Tim Horton moved to approve the minutes of the September 16, 2025 Planning Commission meeting as presented with one correction.
Seconded by: Paul Inglis

Voice Vote: All in favor.
Motion Carried.
Absent: Samantha Gottschalk and John Sutton.

5. ADDITIONS TO THE AGENDA: None.

6. PUBLIC PARTICIPATION: None.

7. OLD BUSINESS: No Old Business.

8. NEW BUSINESS:

a.) 2024 Annual Planning Commission Presentation

The Planning Commission reviewed the Village of Shelby Planning Commission Annual Report for Calendar Year 2024.

Paul Inglis moved to approve the Village of Shelby Planning Commission Annual Report for Calendar Year 2024 as prepared.
Seconded by: Tim Horton

Voice Vote: All in favor
Motion Carried.
Absent: Samantha Gottschalk and John Sutton.

b.) Initial Steps for Zoning Ordinance Review

The Planning Commission reviewed and discussed the Initial Steps for the Village of Shelby Zoning Ordinance Update with representatives from McKenna.

9. ADJOURNMENT: There being no further business to come before the Planning Commission, Ross Field adjourned the meeting at 7:23 P.M.

The Planning Commission Meeting minutes are not official until approved at the next Regularly Scheduled Planning Commission Meeting of January 20, 2026.

Approved ☒

Minutes Respectfully Submitted by Miraya Gissell Diaz, Village Clerk/Treasurer

01/20/2026
Date